

Erasmus+ studies and placement after studies 2021/2022

12.04.2022, Wrocław



- **Application procedure**
- **Before leaving**
- **Upon arrival to partner university**
- **After departure to home university**
- **Final remarks**





➤ **Application procedures (studies):**

1. step: checking website of the host university (nominations have been sent already)

2. step: filling in documents required by host university

✓ **LEARNING AGREEMENT FOR STUDIES – LA:** according to information provided by host university or OLA:

<https://www.learning-agreement.eu/>

[https://www.umw.edu.pl/sites/default/files/erasmus/files/User_guide_for_Online_Learning_Agreement_EN\(3\).pdf](https://www.umw.edu.pl/sites/default/files/erasmus/files/User_guide_for_Online_Learning_Agreement_EN(3).pdf)

➤ Please write correct data of faculty coordinator of home and host side

➤ Please remember about the deadlines of host universities

3. step: send documents by e-mail to International Relations Office (IRO - slawa.ksenycz@umw.edu.pl)

✓ personal data form and bank account form: <https://www.umw.edu.pl/erasmus-studia>

✓ LA (at this stage with signatures of the student and faculty coordinator of home university)

Deadline: until 10 May or according to deadlines in host University

4. step: send LA accepted by host University before the contract is signed

➤ **Application procedure (placement after studies):**

1. step: checking website of the host institution

2. step: filling in documents

✓ **LEARNING AGREEMENT FOR TRAINEESHIPS (LA)**

<https://www.umw.edu.pl/erasmus-praktyki>

presentation: <https://www.umw.edu.pl/content/praktyki-erasmus-w-roku-20212022-najwazniejsze-informacje>

➤ Please write correct data of faculty coordinator of home side and host side

<https://www.umw.edu.pl/erasmus-koordynatorzy>

3. step: send documents by e-mail to International Relations Office (IRO - slawa.ksenycz@umw.edu.pl)

✓ personal data form and bank account form: <https://www.umw.edu.pl/erasmus-praktyki>

✓ LA (at this stage with signatures of the student and faculty coordinator of home university)

UWAGA:

✓ LA sent by the student to be accepted by host side

Deadline: to be agreed (depends on date of the mobility)

4. step: send LA accepted by host university before the contract is signed





➤ **Before leaving:**

- ✓ **signing the contract after delivering a learning agreement for studies signed by all sides** (studies – full year, winter semester: July; summer semester: depends on departure)
- ✓ **obligatory language test on-line in Online Linguistic Support platform after signing the contract**
<https://www.umw.edu.pl/erasmus-ols>
- ✓ **Language courses:**
 - language courses on-line (OLS platform)
 - refund of language courses taking place before the academic year starts excluding English, French and German (amount: 560 PLN – refund after signing the contract and reaching the university; invoice addressed to UMW required)
 - courses organised by host universities
- ✓ **obtaining a certificate of Erasmus+ status if required by host university**
- ✓ **insurance:** European Health Insurance Card (EHIC) – health insurance, EUR26 or ISIC card with third party and accident insurance, other





✓ **Scholarship:**

Group 1 – Denmark, Finland, Irlandia, Island, Lichtenstein, Luksemburg, Norway, Sweden countries from region 14: **studies 550 EUR, placement 700 EUR**

Group 2 – Austria, Belgium, Cypr, France, Greece, Spain, Netherlands, Malta, Germany, Portugal, Italy, countries from region 5: **studies 500 EUR, placement 650 EUR**

Group 3 – Bułgaria, Chorwacja, Czechy, Estonia, Macedonia Północna, Litwa, Łotwa, Rumunia, Serbia, Słowacja, Słowenia, Turcja, Węgry: **studies 450 EUR, placement 600 EUR**

International mobility (countries not associated to the Programme): 700 EUR

✓ **Green travel:** one-time return travel cost in amount of 50 EUR as an extra payment to scholarship and an extra payment for up to 4 days round trip for meeting the requirements related to „green travel”, i.e. the use of sustainable means of transport:

<https://www.umw.edu.pl/erasmus-program>

✓ **Extra funds for students with disability:** 250 EUR/month: <https://www.umw.edu.pl/erasmus-uczestnicy-z-mniejszymi-szansami>

➤ **Upon arrival to partner university:**

- sending „certificate of arrival”(by mail)

<https://www.umw.edu.pl/erasmus-studia>

<https://www.umw.edu.pl/erasmus-praktyki>

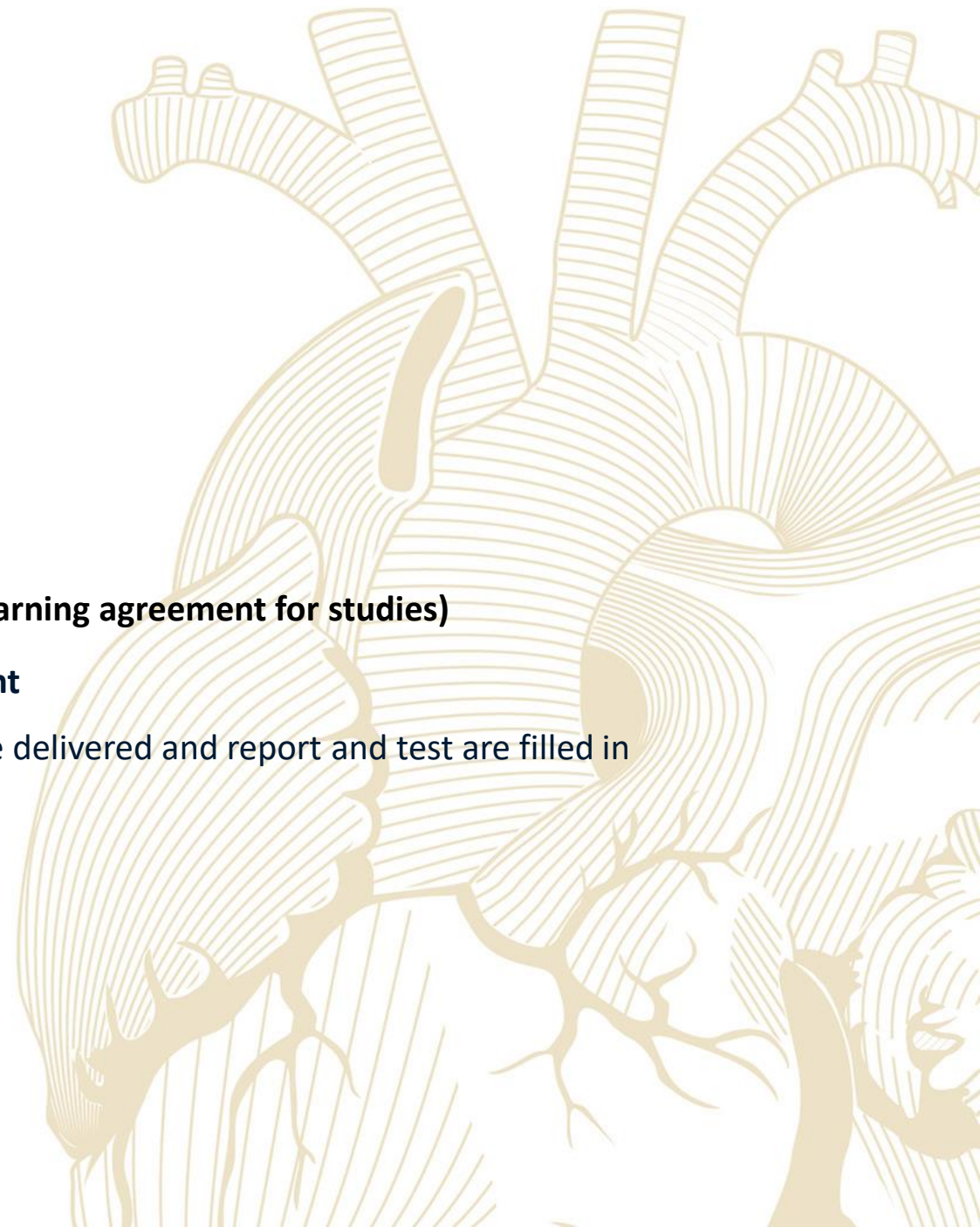
- sending changes to learning agreement for studies („Section to be completed DURING THE MOBILITY”), if required

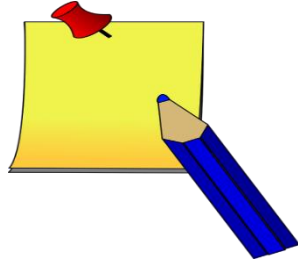




➤ **After departure to home university:**

- **submitting a report on-line** (*e-mail will be sent by the system*)
- **language test on-line** (*e-mail will be sent by the system*)
- **delivering a transcript of records/recognition outcomes** (part of learning agreement for studies)
- **delivering a confirmation of stay** if not provided in above document
- 2nd instalment of the grant (studies) is paid when all documents are delivered and report and test are filled in





➤ FINAL REMARKS:

- please inform us when you decide to quit
- please answer to our e-mails
- be prepared to pay extra money at host university
- pay your tuition fee at home university
- contract can be signed after approval of learning agreement by host university/institution
- year of studies prior to departure must be completed



Contact:

Sława Ksenycz

Institutional Coordinator

Uniwersytet Medyczny

im. Piastów Śląskich we Wrocławiu

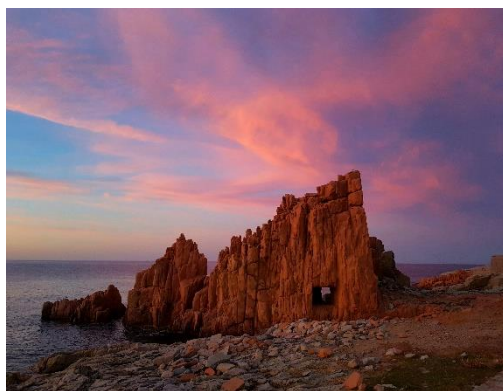
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